

Direct Draft Program

Let us take care of your payments for you!

You can eliminate the expense of issuing and mailing checks to vendors and enjoy no installment fees by enrolling in our Direct Draft Program on an ongoing basis. Simply complete the authorization information on our Direct Draft Program flyer (available on the Policyholder Service Center) and select "ongoing use." You can rescind the selection at any time.

For more information, contact us via our **Customer Service Hotline: 1-800-673-2465.**

**AmGUARD
NorGUARD
EastGUARD
WestGUARD**

***Your Business is
Our Businesssm***



FAX Cover Sheet

Date:

Policyholder Name:

Policy Number:

Subject: One-time Electronic Fund Transfer (EFT)

To: Accounts Receivable

Company: GUARD Insurance Group

Fax: 570-825-6211

Phone: 1-800-673-2465

Instructions:

1. Type the date, your business name, and your policy number above; then print this Fax Cover Sheet.
2. Fill out a check in the amount owed and make a photocopy.
3. Sign and print your name below. Be sure to include a contact phone number and the date in the spaces provided.
4. Fax the completed Fax Cover Sheet along with the copy of your completed check to 570-825-6211.

I hereby authorize GUARD Insurance Group, specifically InterGUARD, Ltd., to initiate a one-time debit transfer (on the next banking day) on behalf of my business for the amount specified on the included check copy in accordance with the account information provided on that check copy.

Authorized Signature:

Printed Name:

Phone Number:

Date Signed:

Accounts Receivable

Phone: 1-800-673-2465 • Fax: 570-825-6211 • E-mail: AccountsReceivable@guard.com

**GUARD Insurance Group
P.O. Box A-H • 16 South River Street • Wilkes-Barre, PA 18703-0020
www.guard.com**

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